

BRIXWORTH PARISH COUNCIL

Minutes of the meeting held on Tuesday, 24 May 2011 at 7.15p.m. in the Community Centre, Spratton Road, Brixworth

Present: Councillors: I Barratt, C Bament, , M Lacey (Chairman), R Monk, Mrs E Nunn, D Parnaby, S Pointer, M Ward, Mrs E Wiig (and R Vizor after co-option)

In Attendance: Mrs J Macken – Parish Clerk
Mr M Nice - Centre Manager
Mrs J Barber - Library Manager
Ms M Khan - Northants Libraries
Eight members of public

11/1215 Apologies for absence

Apologies were accepted from Mrs J Fitzgerald

Apologies had been received from County Cllr C Millar, Sgt Grady and PCSO Hillery.

11/1216 Declaration of Interest on Agenda Items

Cllr E Wiig declared a personal interest – Member of another Local Authority and Member of the District Council Planning Committee

11/1217 Signing of the Minutes of the Last Meeting 26 April 2011

The minutes of the last meeting held on 26 April 2011 was signed by the Chairman as a true and correct record of this meeting.

11/1218 Public Open Forum

Mr Chattaway (BRANE) spoke about the Public Exhibition held by Carter Jonas on the proposed development off Northampton Road. He stated that there are genuine other threats of further developments in and around the village.

11/1219 ACRE Parish Plan presentation

Unfortunately Cathrine Russell was able to attend the meeting due to personal reasons, therefore the presentation is to be deferred to the next June Full Council meeting.

11/1220 Resignation from Parish Councillor

The Chairman reported that Cllr Ron Low has resigned. The Clerk was asked to send a letter to formally thank Mr Low for all his work as a Councillor.

The Clerk has notified the Returning Officer at Daventry District Council and displayed the statutory notice.

10/1221 Co-option of Parish Councillors

The Council has two applicants applying for the Parish Councillor vacancies. Unfortunately one applicant was unable to attend the meeting, therefore it was agreed to defer this application until the next Full Council meeting.

Both applicants had sent details to the Council (a copy of which had been previously circulated to all members), giving brief information about themselves and why they would

like to be a Parish Councillor. It was resolved for Mr Richard Vizor to be co-opted to the Parish Council.

The Chairman reported that the Council still has two more vacancies and that the District Council has confirmed that the Council may co-opt to fill these vacancies.

11/1222 Police Representative Report

Unfortunately no one was available to attend the meeting, but the following report had been received and circulated.

- 09/05/2011 Theft – Stannard Way – Unknown person pulls up in white van and takes Air Ambulance Charity bag
- 15/05/2011 Criminal Damage – The Knoll – Unknown person scratches down one side of motor vehicle.
- 17/05/2011 Burglary Dwelling – Unknown person gains entry to property by forcing the door open and then a search is carried out to get keys to 2 x KTM motorcycles. Both bikes are taken and one is recovered in Poppy Leys due to a resident reporting a suspicious vehicle.

11/1223 County Councillors Report

Cllr Millar had sent his apologies.

Planning

11/1224 Minutes of Meetings 9 May 2011

The Minutes of the Committee Meeting held on the 9 May 2011 having been previously distributed was accepted.

11/1225 Approvals and Refusals May 2011

The following approvals and refusals were noted.

Approved

DA/2011/0068 Mr Beetham, 1 Horseshoe Close, Brixworth

Two storey and single storey front extension (revised scheme)

14.2.11 PC no objection

21.3.11 DDC Approved

DA/2011/0088 Mr Peck, The Granary, Cross Hill, Brixworth

Work to trees within a Conservation Area

7.3.11 PC no objection

19.2.11 DDC Approved

DA/2011/99 Brixworth Post Office, 5 Hunters Way, Brixworth

1 non illuminated fascia sign, and 1 non illuminated projecting sign

7.3.11 PC No objection

1.4.11 DDC Approved

DA/2011/0135 Mr Clarke, 17, Pytchley Way, Brixworth

Single storey rear extension

7.3.11 PC No objection

18.4.11 DDC Approved

DA/2011/0152 Mr G Clarke, JDECO Contracts Ltd

Land at corner of Highfield Close / Froxhill Crescent, Brixworth

Work to tree subject to a Tree Preservation Order

30.3.11 PC no objection

13.4.11 DDC Approved

Refused

None

11/1226 Report on Public Exhibition on 21 May 2011 - Proposed Development of 150 houses South of Froxhill Crescent

Several members had attended the public exhibition. The Chairman confirmed that it was too early for the Parish Council to comment on the proposal. The Council would comment once a planning application had been considered.

11/1227 Presentation from Navigus Planning on Localism and Neighbourhood Planning (Approx. £285)

It was resolved to invite Chris Bowden from Navigus to give a presentation on Localism and Neighbourhood Plans at a cost of £285.00.

It was noted that a couple of neighbouring parishes may be interested in attending and therefore it was agreed to charge £15.00 per person to assist with the charge of the training session.

Cllr E Wiig took no part in the following two items.

11/1228 DA/2011/0328 Mr Bayliss, Pytchley Cottage, Harborough Road, Brixworth First Floor extension over existing garage and extension to kitchen

The Parish Council has no objection to this application.

11/1229 Proposed Replacement Signage for the Library / Community Centre

Ms Khan presented the Council with a new proposal for the Library/Community Centre signage. The new signage was well received and there were no obvious objections.

Finance

11/1230 Income Received for April 2011

The Clerk reported the following income for April 2011.

Received from	Details	£
Natwest Bank	Bank Interest Jan - Mar 11	13.66
HM R & C	VAT Refund 1.01.11 - 31.03.11	510.37
DDC	First Instalment of Precept	<u>48,855.00</u>
		<u>49,379.03</u>

11/1231 Bank Reconciliation as at 30 April 2011

The bank reconciliation as at the 30 April 2011 was reported and accepted as follows:

Current Account	£17,148.56
Reserve Account	£161,537.26
Less Cheques outstanding	£14,399.29
Balance Carried forward as at 1.05.11	£164,286.53

11/1232 Income and Expenditure & Reserves Report for April 2011

The Council accepted the Income and Expenditure and reserves report for April 2011.

11/1233 Approve the Annual Accounts For the Year Ending 31 March 2011

It was resolved that the Annual Accounts for the Financial Year ending 31 March 2011, copy of which had been previously circulated, were adopted and signed by the Chairman and Clerk/Responsible Financial Officer.

The Clerk explained that the Annual Accounts included the Community Centre figures, because until January 2011 all the centre's transactions had been carried out in the Councils bank account. Next year the centre's figures will be removed and will be recorded separately.

11/1234 Approve Section 1 & 2 of The Annual Return For the Year Ending 31 March 2011

The Clerk provided a breakdown of the figures for section one on the return and why the figures differ to those in the annual accounts, this is due to the centre's figures being included in the annual accounts but not in the return.

The Council agreed to Section 1 and considered the answer 'yes' to all the questions on section 2 – Statement of assurance for the Annual Return for the Financial Year ending 31 March 2011

11/1235 Bills for Payment for May 2011

A schedule of payments, to be made in May 2011 was available to each member at the meeting.

It was resolved for the following accounts to be passed for payment; therefore the Chairman signed the schedule of payments.

<u>Chq No.</u>	<u>Minute No.</u>	<u>Payment To</u>	<u>Reason for Payment</u>	<u>£</u>
4559		Groundsman	Groundman's Salary May 2011	1,097.78
4560		Clerk	Clerk's Salary May 2011	1,083.52
4561		Part Time Groundsman	P/T Groundsmans wages May 2011	214.40
4562		Cleaner	Cleaner Comm. Centre wages May 2011	260.92
4563		Litter Picker	Litter Picker wages May 2011	189.80
4564		HM R & C	PAYE Tax & NI May 2011	718.71
4565		NCC	Pension Contribution - May 2011	371.90
4566		Mrs J Macken	Postage	9.86
4567		Mr M Lacey	Chairmans Expenses	28.85
4568 10/1152		Mr J Marks	Stonework to the Market Cross & Pound Wall	350.00
4569		The Mower Shop	Parts for strimmer	32.83
4570		BT	Clerks telephone & broadband - Feb - May 11	128.40
4571		Sage UK Ltd	Renewal of Payroll Software	144.00
4572		BCF Action	Refreshments for Annual Parish Meeting	12.00
4573		Trade Uk	Materials for groundsman	48.24
4574		Chubb Fire Ltd	Emergency Lighting Service - Changing Rooms	163.08
4575		Eon UK	Street Light Maintenance	37.97
4576		AH Blason & Son	Fuel	101.50
4577		Brixworth Com Ctr	Hall Hire	500.00
4578 11/1196		Brixworth Cricket Club	Community Grant	450.00
				<u>5,943.76</u>

Recreation and Amenities Development***11/1236 Minutes of Meetings 17 May 2011***

The Minutes of the Committee Meeting held on the 17 May 2011 having been previously distributed was accepted.

11/1237 Update on Damage to Ashway Playing Field Gate

It was noted that the invoice for the damage to the Ashway Playing Field gate had not yet been paid. It was agreed to continue to chase for payment.

11/1238 Sure Start Activities on Playing Fields

It was agreed for the Surestart children's centre to use the Recreation Grounds for their events and activities, which would be free of charge to families.

Highways and Environment

11/1239 Grass Cutting in the Village and Additional Cuttings Paid for by the Parish Council

It was resolved to approve Banners to carry out an additional cut of the grass verges at a cost of approximately £400.00.

11/1240 Work for Parish Enhancement Gangs

The Chairman of the committee and the Clerk to advise MGWSP of the work required doing in the village for this summer.

11/1241 Brixworth Neighbourhood Plan Working Group

The Chairman had provided a briefing note on the proposed Neighbourhood Plan working group for councillors to consider.

It was resolved to form a Neighbourhood Plan working group, which would consist of a representative from the committees and members of the parish. The Chairman agreed to arrange and Chair the first meeting, which would probably take place after the Navigus training session. The aim of the group would be to research and develop a draft Brixworth Neighbourhood Plan, which is to be presented to the Parish Council in approximately six months time. It was noted that a budget and public meeting might be required.

Cllr Monk left the meeting.

Parish Councillor Surgeries

11/1242 Named Badges

It was resolved to purchase named badges for all the Parish Councillors at a cost of £2.99 each from Nordis signs.

11/1243 Parish Councillor Rota

The Clerk had circulated a rota, which was agreed.

11/1244 Public Relations Representative

Cllr Vizer and Cllr Fitzgerald agreed to share the role of Public Relations Representative. Cllr Monk had offered to continue to edit the Newsletter.

Correspondence for discussion

11/1245 Email from resident – St David’s Playground

An email had been received from a resident concerned about the possible cause of damage to their fence during the summer (as per last year). The fence backs onto the play area at St David’s Recreation ground and the resident wondered whether the Council would consider installing an additional fence, to prevent damage to their own fence. This matter was referred to the Recreation Committee for consideration.

11/1246 Brixworth Junior FC & Brixworth All Saints FC - Apologies for not attending Annual Parish Meeting

Apologies had been received from the Junior and Senior football clubs for not being able to attend the Annual Parish meeting to give a report.

11/1247 Jobseekers Support at Brixworth Library

It was noted that as from 26 May 2011, a jobseekers advisor, from Options 2 will be available on Thursdays, between 4-6pm at Brixworth Library.

11/1248 DDC Parish & Town Meeting 16 June 2011

The Chairman agreed to attend the Parish and Town meeting on the 16 June 2011.

11/1249 NCC Proposed Changes to Public Transport and Bus Subsidies

This was noted. Cllr Parnaby agreed to have a look at the changes.

11/1250 NCC Proposed Mobile Library Routes

This was noted.

11/1251 NCC Street Light Switch Off

The County Council will be switching off lights in the village to save money. A sticker will identify those having been switched off. The Council agreed to monitor the situation.

11/1252 Correspondence for information only

The Chairman reported that the correspondence file was available for circulation.

11/1253 Date of Next Meetings

The next Full Council Meeting is to be held on 28 June 2011 in the Community Hall, Library/Community Centre.

Urgent Matters For Report Only

11/1254 Saxon Spiers Patient Panel Meeting

Cllr Bament reported that at the meeting Dr Moss confirmed that the surgery is not able to extend and would not be adequate for a rapid expansion in the village.

11/1255 Merry Tom Folk Festival

The organisers of the folk festival had offered the village two tickets to the festival. It was suggested that these were donated as a raffle prize at the school and church fete.

11/1256 NALC Conference

Details of the 2011 NALC conference had been emailed to members. The Chairman and Cllr Pointer both requested to attend. The cost of the conference is £97.50 per person.

There being no other business the meeting closed at 9.15pm

..... Chairman

Signed as a true record of the above meeting.

Dated 28 June 2011